

Team Leader Responsibilities

Starting Today

- 1. Determine if your team will participate in the 5K run and/or the Walkathon.**
- 2. Select a name and register the team, following the links on the Camp CARE website.**
- 3. Recruit members to join the team, let those members know how to register.**
- 4. Distribute the fund raising materials to all team members.**
- 5. Coach the team on how to solicit donations and pledges from donors.**
- 6. Keep an accounting of all funds raised.**
- 7. Send an email to dancreasey@hotmail.com on the 1st of each month, reporting the amount raised by each participant on your team.**
- 8. Insure all donated funds are turned in to the Camp CARE cashier on the morning of the event.**
- 9. Facilitate the Memorial Ribbon program with your team. (See Ribbon Sheet)**
- 10. Facilitate your team's participation in the 5K or Walk on September 10th.**
- 11. Lead your team on stage to receive the award for "Most Funds Raised" and/or "Most Ribbons Worn".**